



U.S. MISSIONS

U.S. MISSIONS OVERSEAS TRAVEL FORM

Name Department

Destination

Date leaving

Date returning

Purpose of Travel

Is this trip associated with an AG ministry?

Is this trip in partnership with AG World Missions? (Please attach a copy of invitation.)

Who will you work with on the trip?

What is the cost of the trip?

How will the funds be raised?

Who's filling in while you're gone?

Is your spouse or children travelling with you?

If yes, who?

If working with AG World Missions personnel, you must secure AGWM approval and insurance through Karrie Noack (email KNoack@ag.org call 417-862-2781, ext. 2089) for individuals, or Simone Parks (email SParks@ag.org or call 417-862-2781, ext. 2067) for groups.

If not working with an AG World missionary, AGUSM must secure consent from AGWM on your behalf before proceeding. After AGWM acknowledgment is received, you must secure insurance through AGFinancial (www.agfinancial.org/mission-assure). **This insurance is mandatory.** See instructions for details.

All overseas travel must be approved by the U.S. Missions Executive Committee (USMEC) prior to your departure date. Submit this form, travel invitation from AGWM (if applicable), and a copy of your insurance card (unless AGWM is handling the insurance) to your department's senior director, who will present your request to USMEC on your behalf.

usmissions@ag.org or your department
(417) 863-7276 (fax)

U.S. Missions
Attn: **Your Department**
1445 N. Boonville Avenue
Springfield, MO 65802

If you have questions, please contact (417) 862-2781, ext. 3254 and ask to be connected to your department.